

Texas Education Agency Standard Application System (SAS)

2018-2019 Technology Lending

Program authority:	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85th Texas Legislature; Texas Education Code Section 32.301	FOR TEA USE ONLY Write NOGA ID here:
Grant Period:	May 1, 2018, to August 31, 2019	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED TEXAS EDUCATION AGENCY 2018 FEB - 6 PM 2:08 DOCUMENT CONTROL CENTER GRANTS ADMINISTRATION </div>
Application deadline:	5:00 p.m. Central Time, February 6, 2018	
Submittal information:	Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address: Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #		
Poteet ISD	007-906		
Vendor ID #	ESC Region #	Amendment #	
	20		
Mailing address			
PO Box 138, 1100 School Drive		City	State
		Poteet	TX
Primary Contact		ZIP Code	
		78065-0138	
First name	M.I.	Last name	Title
Greta		Warner	Dir. of Fed. Programs & Grants
Telephone #	Email address		FAX #
830-742-3567 ext 1129	gwarner@poteetisd.org		830-742-8038
Secondary Contact			
First name	M.I.	Last name	Title
Lorraine		Spencer	Instructional Technology Dir.
Telephone #	Email address		FAX #
830-742-3567 x 1713	lspencer@poteetisd.org		830-742-8038

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debayment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official:

First name
Melinda
Telephone #
830-742-3567 x 1711
Signature (blue ink preferred)

M.I.
A
Last name
Salinas
Email address
msalinas@poteetisd.org

Title
Interim Superintendent
FAX #
830-742-8038

Date signed

2/5/18

Only the legally responsible party may sign this application.

RFA #701-18-103; SAS #274-18
2018-2019 Technology Lending

701-18-103-185

Schedule #1—General Information

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application. For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Request for Amendment	N/A	N/A
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	See Important Note For Competitive Grants*	<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

***IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, the application will be disqualified.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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Schedule #4—Request for Amendment

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division [Administering a Grant](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
2.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
3.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
4.	Schedule #11: Capital Outlay	6600	\$	\$	\$	\$
5.	Total direct costs:		\$	\$	\$	\$
6.	Indirect cost (%):		\$	\$	\$	\$
7.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The funds will serve students at Poteet High School and Poteet Junior High School.

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

The overall goal of this plan is to address the use of technology in the classroom by students and teachers. Poteet ISD recognizes the importance instructional technology has in achieving levels of academic excellence for our students. In order to achieve this level of excellence we will first need to provide our students with a technology-rich environment in which to learn. We will also need to provide teachers with a technology- rich environment that enhances teacher productivity and instruction.

- Provide hardware and software including tablets, trackballs, touch screens adaptive keyboards, and appropriate software as needed to each student
- Provide instruction in cores subjects and non-core subjects with integration techniques to incorporate technology that improves instruction and helps address various learning styles and student populations to provide students what they need in order to succeed.
- Provide engaging, technology-integrated core lessons that include the use of the Internet for resources and enhancing collaborative learning.
- Continue the use of Google Apps for Education for all students as appropriate and needed
- Distance Learning opportunities are encouraged whenever possible, including connections between campuses and with higher ed resources and can include online courses/resources as well as videoconferencing.
- Maintain and expand as needed wireless access points to increase connectivity to meet needs of wireless initiatives including state and national broadband initiatives.
- District will strive for a minimum student to computing device ratio of 2:1 with a student computer lab ratio of 1:1 when applicable.
- Allow students and staff to bring personal devices through policy change, safety measures to protect the network and leveraging the availability of resources for users.

Evaluation Process:

The evaluation of the elements of the plan will be ongoing as teaching and learning strategies utilize the technology to reach the educational goals. The plan will be evaluated and updated as needed by the technology committee. The technology committee will meet regularly to monitor the progress of the programs.

Evaluation Method:

1. We will utilize the campus Bright Bytes Clarity Survey and the Technology plan's built in evaluation and assessments that are measurable and directly related to the project objectives and activities.
2. Integration of training into the classroom as measured by lesson plans and number and type of technology and distance learning projects
3. Yearly inventory of hardware and software
4. Support and maintenance of technology as documented in support records
5. Student skills will be assessed with a variety of classroom assessments including rubrics and portfolios based on the products and grade level of students; web pages, presentations, documents, video, spreadsheets etc. All 8th grade students will be assessed for technology literacy utilizing a standardized online assessment.
6. Infrastructure additions and upgrades will be evaluated by timeliness and effectiveness of installation and configuration
7. Student computer and teacher computer ratios will be monitored in inventory records
8. Installation and utilization of emerging technologies will be monitored by placement and usage.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

In the event that this grant is funded, our intent is to purchase a chromebook laptop for each 2018-19 9th grade student and approximately 40 for 8th grade students. The devices will be inventoried through the Technology Department for the district then distributed to the respective campus libraries. The campus librarian will then check out the devices to the eligible students. Each device will have required software/applications installed, including security/location of device.

Students use their devices for a majority of assignments, presentations, and assessments. Teachers will integrate the technology in with their lessons.

Student Chromebook Agreement Form:

Students will be responsible for a user fee of \$25 yearly, which will cover the majority of the chromebook repair and replacement in the event of theft, loss, or damage. In the event of damage, the student/parent will be responsible for a payment of \$50.00, and the district will cover the remaining expenses. This will cover two paid repairs within the insurance year cycle.

In the event of loss or theft, the student/parent will be responsible for a payment of \$100.00, and the district will cover the remaining expenses. This will include one replacement of a lost or stolen chromebook. Additional replacements will cost the student/parent the full value of a chromebook replacement. If the chromebook is intentionally damaged however, the student/parent will be responsible for the full replacement cost of the chromebook.

This fee will not cover the loss or damage of the chromebook case or charger. Parents/Students will be responsible for the full cost to replace those items.

Cost of case - \$35
Cost of charger - \$35
Cost of brick only - \$17.50
Cost of cord only - \$17.50

The \$25 user fee is nonrefundable. User fees will not be prorated for partial years or semesters.

In cases of theft, vandalism and other criminal acts, the student/parent MUST file a police or fire report. A copy of the police/fire report must be provided to PISD within two weeks of the incident.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85th Texas Legislature; Texas Education Code Section, 32.301

Grant period: May 1, 2018, to August 31, 2019

Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$	\$	\$
Schedule #9	Supplies and Materials (6300)	6300	\$3,000	\$	\$
Schedule #10	Other Operating Costs (6400)	6400	\$1,000	\$	\$
Schedule #11	Capital Outlay (6600)	6600	\$45,000	\$	\$
Total direct costs:			\$	\$	\$
Percentage% indirect costs (see note):			N/A	\$	\$
Grand total of budgeted costs (add all entries in each column):			\$50,000	\$	\$

Administrative Cost Calculation

Enter the total grant amount requested:	\$50,000
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result.	\$7,500
This is the maximum amount allowable for administrative costs, including indirect costs:	

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Professional and Contracted Services

#	Description of Service and Purpose	Grant Amount Budgeted
1		\$
2		\$
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
a. Subtotal of professional and contracted services:		\$
b. Remaining 6200—Professional and contracted services that do not require specific approval:		\$
(Sum of lines a and b) Grand total		\$

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #9—Supplies and Materials (6300)		
County-District Number or Vendor ID: 007-906		Amendment number (for amendments only):
Supplies and Materials Requiring Specific Approval		
		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval:	\$3,000
Grand total:		\$3,000

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #10—Other Operating Costs (6400)		
County-District Number or Vendor ID: 007-906		Amendment number (for amendments only):
Expense Item Description		Grant Amount Budgeted
6400	Operating costs that do not require specific approval:	\$1,000
Grand total:		\$1,000

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #11—Capital Outlay (6600)				
County-District Number or Vendor ID: 007-906			Amendment number (for amendments only):	
#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
66XX—Computing Devices, capitalized				
1	Chromebooks	184	\$250	\$46,000
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
66XX—Software, capitalized				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
66XX—Equipment, furniture, or vehicles				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
Grand total:				\$46,000

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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By TEA staff person:

Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Part 1: Student Demographics of Population To Be Served With Grant Funds. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	134	72.8%	
Limited English proficient (LEP)	9	4.65%	
Disciplinary placements	2	1.2%	
Attendance rate	NA	94.25%	Semester 1 2018
Annual dropout rate (Gr 9-12)	NA	2.8%	TAPR 2016-17 for 2015-6

Part 2: Students To Be Served With Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type: ☒ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☐ Public Institution

Students

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
0	0	0	0	0	0	0	0	0	40	144	0	0	0	184

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By TEA staff person:

Schedule #13—Needs Assessment

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A needs assessment utilizing teacher surveys, inventories and the Clarity Survey was conducted to analyze the current status of technology in the district and determine future needs. Items analyzed included: infrastructure, hardware, software, programs, courses, student achievement, technology resources, staff development, and technical support.

Existing Conditions:

- District-Wide Direct connection to the Internet via 1Gig leased line from AT&T. * Written policies in place on acceptable use of the Internet, World Wide Web content, network management, and equipment donations. * Internet content filtering is in place to provide initial protection from inappropriate content as part of our efforts to meet the requirements of the CIPA. * Electronic grade automation connects teachers to the student records system and allows parents to have on-line access to their student data. * An incremental backup of all file servers occurs nightly. A full backup of all file servers occurs weekly. * Each user has access to a Gmail Drive account for storage of student and administrative files. * Each student has a personalized Novell logon account as well as a personalized Gmail account. * District web servers in place providing district information. At least 1 computer in every room.

Poteet High School Connection to the Internet via 3 GB fiber line from Central Office MDF.

- Six 100Meg network drops in every classroom. Every other classroom is wired with a 1GB fiber line from the IDF to a 24port switch capable of up to 10gig. * Wireless Access Point in every classroom. * Networked computer class with certified teacher for High School computer credit instruction. Two wired computer labs for instruction, one open computer lab for checkout. * Video Production room for students and teacher use, including Wowza server for internal livestreaming and video storage Networked online card catalog and automated checkout in the library. * Adobe Suite CS6. * Each classroom has 5 network desktop computers and a printer. * Campus has carts of laptops and iPads for teacher checkout. 5 (30) iPad carts 6 (24) Laptop carts 1 (12) Laptops 1 (17) Chromebooks 1 Chromebook Locker 4 - 55" flat panel TV's

Poteet Junior High School Connection to the Internet via 2GB fiber line.

- Each classroom is wired with a 1GB fiber line from the IDF. Each classroom is capable of supporting 24 drops due to each classroom having a 24 port switch. * Wireless Access Point in every classroom. * Networked computer lab for classroom teacher use. Networked computer lab with certified teacher for Computer literacy instruction. * Video Production Room for student and teacher use including Wowza server for internal livestreaming and video storage (the server is shared with the HS). * One open computer lab for checkout. * Networked online card catalog and automated checkout in the library. * Campus has carts of laptops, iPads and a chromebook cart for teacher checkout. 2 (30) iPad carts 16(24) Laptop carts 1 (20) Laptop cart 1 (23) Chromebook cart

90% of all teachers have a district issued iPad for instructional use. Administrative Software: SUSE (users and policies), Google (email), Sophos (anti-virus), TXEIS(student management, Business management), TXGradebook (online grades), Follet (library) Instructional/Productivity Software: Microsoft Office 2013, AR/STAR, Macromedia Suite, On Data Suite, Eduphoria, Odysseyware, TestHound, DMAC, iBoss Filter, Google Apps for Education

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By TEA staff person:

Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: _____

Amendment # (for amendments only): _____

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Based on a survey done with teachers and administrators at all campuses and through other indicators, the staff has expressed the need to integrate technology into their classrooms.	Beginning with a pilot group, 9 th grade 2018-19 and a portion of the 8 th grade, students would be issued laptops/tablets that would be utilized in the classrooms and at home. The goal is that the student would keep that device until he/she graduates.
2.		
3.		
4.		
5.		

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By TEA staff person: _____

Schedule #14—Management Plan

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Director of Technology	Bachelor's degree, minimum 3 years experience in technology, teacher certification preferred
2.	Librarian	Bachelor's degree, minimum 3 years experience, teacher certification
3.	Library Aide	Associate's degree preferred
4.		
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Increase Math scores	1. Fall Benchmark	09/01/2018	12/21/2018
		2. Quick Checks	09/01/2018	05/31/2019
		3. Spring Benchmark	01/18/2019	05/01/2019
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Increase ELAR scores	1. Fall Benchmark	09/01/2018	12/21/2018
		2. Quick Checks	09/01/2018	05/31/2019
		3. Spring Benchmark	01/18/2019	05/01/2019
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Increase Science scores	1. Fall Benchmark	09/01/2018	12/21/2018
		2. Quick Checks	09/01/2018	05/31/2019
		3. Spring Benchmark	01/18/2019	05/01/2019
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Increase Social Studies scores	1. Fall Benchmark	09/01/2018	12/21/2018
		2. Quick Checks	09/01/2018	05/31/2019
		3. Spring Benchmark	01/18/2019	05/01/2019
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
5.		1.	XX/XX/XXXX	XX/XX/XXXX
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A Professional Teacher Learning Cycle (PTLC) approach to data disaggregation and curriculum planning is utilized at all grade levels. A variety of software is utilized for extensive data disaggregation, which is used on the campus level to drive data driven instruction. Teachers disaggregate data based on student expectations and determine how to address weak student expectation performance. Campuses conduct structured grade level or department meetings to review curriculum, data, and student performance. The district utilizes consultants to demonstrate best practices, model teach, and do curriculum planning at all campuses as needed. Time is allowed in teachers schedules on all campuses for grade level or department meetings to analyze student data, and plan for data driven instruction. These meetings increase the instructional cohesiveness between grade levels and teachers. Teachers have the opportunity serve on committees that influence school policy, including the DEIC and SBDM Committee. Planning Days are included in the 2018-2019 calendar to allow teachers the opportunity to plan curriculum, disaggregate data, and prepare lessons. On-going monitoring of instruction by campus and district administrators through walkthroughs of all classrooms.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Technology Department provides technical support, training, and technology resources to the school district. The Technology Department will continue to provide technical and instructional support, especially to the teachers of students with the devices through the grant. Technology available to students and teachers includes, iPads, Mimio, LCD projectors, document cameras, Netbooks, laptops, video cameras, and still cameras. The use of technology is integrated into the class room on all Poteet ISD School campuses. Continue to find and implement new and innovative ways to increase student engagement through technology integration in the classroom.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Quick Checks	1.	An increase in scores on quick checks
		2.	
		3.	
2.	walkthroughs	1.	Increase in student engagement
		2.	Increase in student collaboration
		3.	
3.	State Assessments	1.	Increase in scores on state assessments
		2.	
		3.	
4.	Enrollment in college preparatory courses	1.	Increase in the number of students enrolled in PreAP, AP, and dual credit
		2.	
		3.	
5.	Attendance	1.	Increase in attendance for participating students
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The following data will be collected for the technology lending program (TLP):

- Number and percent of students who check out devices as part of TLP
- Number and percent of eligible economically disadvantaged students participating in TLP
- Ratio of technology devices to students needing devices at PJHS Gr 8 and PHS Grade 9
- Number and names of courses using digital instructional materials (DIM) as part of TLP
- Titles of digital instructional materials used as part of 2018-19 TLP
- Number and percent of teachers on participating campuses who leveraged DIM as part of TLP
- Number of online courses taken by participating students because of TLP
- Number and percent of participating students who demonstrate proficiency on the TEKS for their grade level at the beginning and end of the grant period utilizing local and/or state benchmarks
- Number and percent of participating students who showed an increase in attendance in 2018-19 compared with 2017-18
- Number and percent of participating students who showed an increase in an academic achievement, which is determined by statewide assessment data in reading or mathematics, in the 2018-2019 school year in comparison with 2017-2018.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Poteet High School Connection to the Internet via 3 GB fiber line from Central Office MDF.

- Six 100Meg network drops in every classroom. Every other classroom is wired with a 1GB fiber line from the IDF to a 24port switch capable of up to 10gig. * Wireless Access Point in every classroom. * Networked computer class with certified teacher for High School computer credit instruction. Two wired computer labs for instruction, one open computer lab for checkout. * Video Production room for students and teacher use, including Wowza server for internal livestreaming and video storage Networked online card catalog and automated checkout in the library. * Adobe Suite CS6. * Each classroom has 5 network desktop computers and a printer. * Campus has carts of laptops and iPads for teacher checkout. 5 (30) iPad carts 6 (24) Laptop carts 1 (12) Laptops 1 (17) Chromebooks 1 Chromebook Locker 4 - 55" flat panel TV's

Poteet Junior High School Connection to the Internet via 2GB fiber line.

- Each classroom is wired with a 1GB fiber line from the IDF. Each classroom is capable of supporting 24 drops due to each classroom having a 24 port switch. * Wireless Access Point in every classroom. * Networked computer lab for classroom teacher use. Networked computer lab with certified teacher for Computer literacy instruction. * Video Production Room for student and teacher use including Wowza server for internal livestreaming and video storage (the server is shared with the HS). * One open computer lab for checkout. * Networked online card catalog and automated checkout in the library. * Campus has carts of laptops, iPads and a chromebook cart for teacher checkout. 2 (30) iPad carts 16(24) Laptop carts 1 (20) Laptop cart 1 (23) Chromebook cart

Through the use of other grants and monies such as Carl D. Perkins Grant, Title I, Title III, High School Allotment and State Compensatory Ed, we are able to buy some chromebooks for those special programs for the students who qualify, but that is a limited number. This grant would allow us the opportunity to begin with a 1:1 device for cohort 2022.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

TEA Program Requirement 1: Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Poteet Independent School District has developed this long-range plan for technology to provide a common vision for technology in the district and identify the strategies that will help us use advanced technology to improve academic achievement. The goals and objectives, as well as the mission and vision for technology, are aligned with those set by the District Board. The overall goal of this plan is to address the use of technology in the classroom by students and teachers. Poteet ISD recognizes the importance instructional technology has in achieving levels of academic excellence for our students. In order to achieve this level of excellence we will first need to provide our students with a technology-rich environment in which to learn. We will also need to provide teachers with a technology- rich environment that enhances teacher productivity and instruction. This technology lending program will serve as a start for District staff to provide the funds needed to successfully address the use of technology in our classrooms. It will provide the opportunity for student to check-out personal technology devices to be used not only at school, but at home, too.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

TEA Program Requirement 2: Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We are aware that some students do not have internet access at their residences, often it is because of the locations of the homes and service is not available. At this time, we will not be able to provide internet access at home for students who do not have access. However, through the use of chromebooks that allow students to take their Google Drive offline, students can still utilize the online resources to be able to work at home.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

TEA Program Requirement 3: Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The high school and junior campuses are invested in utilizing the lending program to enable teachers and students to utilize a flipped classroom model. With the help of the lending grant, students will be able to access their books/notes from their google drive to do the pre-reading that will prepare them for class. Students will also be able to download books/notes while at school and work offline at home, if necessary. This will enable them to utilize their class time to collaborate and work on the parts of their curriculum that they need added help in understanding. This also allows teachers to work with groups of students who may require more help understanding concepts.

TEA Program Requirement 4: Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

At 9th grade in Biology, teachers are utilizing their online textbooks and online curriculum to enhance the learning of their students. Students are creating meaningful projects based on research that they do online. Utilizing their Google Drives, both teachers and students are able to collaborate, discuss, and comment on their work. Teachers can assign the students work through the use of Hyperdocs and students can complete and turn in their work through the use of Google Classroom.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

TEA Program Requirement 5: Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 007-906

Amendment # (for amendments only):

TEA Program Requirement 6: Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In the event that this grant is funded, our intent is to purchase a chromebook laptop for each 2018-19 9th grade student and approximately 40 for 8th grade students. The devices will be inventoried through the Technology Department for the district then distributed to the respective campus libraries. The campus librarian will then check out the devices to the eligible students. Each device will have required software/applications installed, including security/location of device.

Students will be responsible for a user fee of \$25 yearly, which will cover the majority of the chromebook repair and replacement in the event of theft, loss, or damage. In the event of damage, the student/parent will be responsible for a payment of \$50.00, and the district will cover the remaining expenses. This will cover two paid repairs within the insurance year cycle.

In the event of loss or theft, the student/parent will be responsible for a payment of \$100.00, and the district will cover the remaining expenses. This will include one replacement of a lost or stolen chromebook. Additional replacements will cost the student/parent the full value of a chromebook replacement. If the chromebook is intentionally damaged however, the student/parent will be responsible for the full replacement cost of the chromebook. This fee will not cover the loss or damage of the chromebook case or charger. Parents/Students will be responsible for the full cost to replace those items.

The \$25 user fee is nonrefundable. User fees will not be prorated for partial years or semesters.

In cases of theft, vandalism and other criminal acts, the student/parent MUST file a police or fire report. A copy of the police/fire report must be provided to PISD within two weeks of the incident.

TEA Program Requirement 7: Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The devices will be inventoried through the Technology Department for the district then distributed to the respective campus libraries. The campus librarian will then check out the devices to the eligible students. Each device will have required software/applications installed, including security/location of device.

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